

38th International Animation Film Festival

Regulations: graduation films 2014

- Submission deadline: **7th February 2014**
 - Complete one online submission per film
 - Sign and print out the form and send it, as soon as possible, along with the requested documents and material (see Article 4), to: CITIA, Laurent Million, c/o Conservatoire d'art et d'histoire, 18 avenue du Trésum, BP 399, 74013 Annecy Cedex, France (film@citia.org) before **7th February 2014**.

1. Support and patronage

The 38th International Animation Film Festival, organised by CITIA – city of moving images – will take place in Annecy from 9th to 14th June 2014.

It is financially supported by the French Ministry of Culture and Communication, the National Centre for Cinematography (CNC), the MEDIA Programme of the European Community Commission, the Annecy Greater Urban Area, the City of Annecy, the Rhône-Alpes Regional Council, the regional department for cultural affairs, the Haute-Savoie Regional Council and Procirep.

2. Which works can be entered?

Any audiovisual animation, created frame by frame, made for the cinema, television and any other screening platform may be entered.

Only works completed after 1st January 2013 and never previously entered at the Annecy Festival will be accepted. Works must be submitted to one of the following categories in order to compete:

a) short films

b) feature films (made for the cinema with a running time of over 60 mins)

c) TV films

- TV series (episodes from a series previously selected in the last edition will not be accepted)
 - TV special

d) commissioned films

- educational, scientific or industrial films
 - advertising or promotional films
 - music videos

e) graduation films

3. Technical specifications

a) For selection

All works submitted for selection must be presented on video DVD or Blu-Ray (Pal or NTSC).

b) For screenings in the official selection

Directors or producers undertake to provide the presentation copy before 20th May 2014. Selected films will only be screened in DCP format. They can be submitted on USB keys (max. 32 Go) or external hard disks (non encrypted, without KDM).

4. Online submissions

There is no entry fee required.

The number of submissions is limited to 8 films per institute/school

Only correctly completed CITIA online submission forms will be considered and must be received before 7th February 2014.

Compulsory enclosures:

The online form, duly signed and including documents and screening material mentioned below, must be sent to CITIA before **7th February 2014**.

- a DVD or Blu-Ray copy

- 3 different digital photos (minimum 6 cm x 8 cm, 300 DPI) on CD-Rom

- a photo of the director(s)

5. Transportation and insurance

When sending submissions, transport costs and insurance charges of prints, as well as any other related charges – notably customs forwarding agents' fees for import and export – must be fully paid by producers, directors or authorised organisations.

CITIA will assume the return costs. Films can either be left at CITIA or sent back by request.

CITIA will only be responsible for film storage and insurance costs during the storage period.

In case of loss or deterioration, the organiser is liable to a replacement value of the prints only.

In case of damage, CITIA's insurance policy provides compensation to the producer in the country of production covering the cost of replacing the damaged material, on presentation of the invoice.

6. Selection

The selection of films is led by the Artistic Director working in collaboration with the CITIA Creative Content department.

The chosen films will make up the Festival official selection with programmes:

- in competition in the categories short films, Animation Off-limits (a selection reserved for short films focusing on exploration, innovation and experimentation), feature films, TV films, commissioned films and graduation films.

- out of competition in the short and feature film categories
 The list of selected films will be posted on www.annecy.org from 25th April 2014.

The Festival will inform the person submitting the film by email if it has been selected.

Following this notification, requests, in writing, can be made to withdraw a film from the programme up to 15th April 2014. No request will be accepted after this date.

If a film has not been selected, the Festival will inform the person submitting the film by email before 15th April 2014.

7. Invitations / Accreditation

Invitation and/or accreditation forms will be sent with the notification of film selection and should be returned before 30th April 2014.

Conditions for covering expenses for graduation films in competition:

Competition

Accommodation for 6 nights in a holiday centre for one director only (in case of co-direction)

Official selection "Festival + Mifa + Conferences" accreditation for the director(s) appearing in the film credits.

In no case will CITIA cover travel expenses.

8. Juries

CITIA management will decide on the composition of the international juries made up of 3 members for each of the categories.

No jury member must in any way be involved in the production or distribution of films they will have to judge.

The juries reserve the right not to award a prize, but can only award the prizes listed below.

9. Official Awards

The juries will award the following prizes:

a) short films

- . the short film Cristal
- . a special jury award
- . the "Jean-Luc Xiberras" award for a first film
- . a special distinction
- . Junior Jury Award for a short film

b) feature films

- . the Cristal for best feature
- . a Special Distinction

c) TV films

- . the Cristal for best TV production
- . a Special Award for a TV series
- . an Award for a TV special

d) commissioned films

- . the Cristal for the best commissioned film
- . a Special Jury Award

e) graduation films

- . an Award for best graduation film
- . a Special Jury Award
- . a Special Distinction
- . Junior Jury Award for a graduation film

f) the Animation Off-limits section

- . an "Animation Off-limits" Award

10. Rights

Each entrant declares to be the author or rights owner of the film(s) in competition and to own all the literary, dramatic and musical rights. The simple fact of each entrant taking part in the competition confers on the organisers the right to present the work, free of charge (in

full or as an extract), on any media or public screening, for non-commercial purposes; i.e. screenings after the Festival for schools (Anima-J).

The producers and directors of award-winning films should mention the prize obtained, the year and the name of the Festival (Annecy International Animation Film Festival) in the credits of their film and on all advertising material.

11. Extra screenings

Decentralisation

Award-winning films and films selected for Annecy 2014 may be shown in other theatres in Paris or around the world. A special request for additional screening authorisation will be sent at a later date to the producers of these films.

Video library

All films in the official selection will be presented at the Mifa digital video library during the event enabling them to be shown to buyers and distributors. A specific screening catalogue will be published for consultation.

12. Annecy Awards

CITIA management would like to obtain a non-exclusive distribution video licence for award-winning films, which will make up a compilation entitled "Annecy 2014 Awards". A contract for transfer of copyright will be sent to the producers of films to be used.

13. Loans or gifts of film prints

CITIA management would like producers of award-winning films to lend or give a print of their films to the Festival.

These prints will be deposited with the department of Film Archives, Bois d'Arcy, supervised by the French National Centre for Cinematography (CNC).

A contract of sanction of usage will be made out for each deposit.

Producers can leave either a film print or a video with CITIA.

14. Conservation

CITIA is in the process of digitising all films presented for official selection as part of its film conservation project.

15. Advertising and original material

The organisers are happy to receive any available advertising materials (posters, brochures, etc.), as well as a selection of original material used for the making of the film (storyboard, sketches, backgrounds, cels, puppets, etc.).

They can either be returned or deposited with the Annecy museums, in continuity with CITIA's collection to the city of Annecy according to current procedures in French museums.

16. Choice of jurisdiction

Participation in the Festival implies unreserved acceptance of the terms of the present regulations. In case of any claims, the court based near the Festival organisers (Annecy county court) has sole jurisdiction and the French version alone has legal value.

17. Non specified cases

CITIA management will settle any cases that fall outside the terms of the present regulations.

18. Data Protection

The information requested, including photos, is required for electronic or paper media linked to the Festival and Mifa. This information will also be used on the Internet and CITIA's database.

In accordance with the French law on data protection (6th January 1978) you may exercise your right of access, rectification or opposition to information about you contained in our files by contacting the Festival and Mifa management. (Reference code CNIL: 793668)